



**Salisbury Primary School**

Salisbury Street  
Darlaston,  
Walsall  
WS10 8BQ

**Headteacher: Mrs D. Steen**

**Deputy Head: Mr S. Forsyth**

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Friday 14<sup>th</sup> February 2020

Dear Parents/Carers,

We have noticed that over the last few days children have been left outside our school gates from 8:10 am in the morning or dropped off when they are late and it has been presumed that they have entered the main office by themselves without the parent checking that they have done so. Please may I point out that school are responsible for children from 8:40 am when they enter school and cannot supervise your children if left outside before or after the school gate has closed.

This is a major safeguarding concern as to who is caring for them and ensuring they don't wander off or are not spoken to by a stranger? Staff are also entering the car park from 8 am onwards and your child could get hurt by moving vehicles. This is very worrying to me as your child's safeguarding officer. Please can I strongly advise you that you do not take the action of dropping off children early and leaving them unattended at our gate as I can't guarantee their safety.

If you would be interested in a before school club or an after school club which will have a cost attached to it (not known until interest is registered) please fill in the below form.

Please hand the below form into the school office by Friday February 28th to register your interest.

Kind regards,

Deborah Steen

Please place a tick against the statement you would be interested in.

I would be interested in a before school club from 8 am onward.

I would be interested in an after school club from 3:30 pm to 5:30 pm.

I understand there would be a cost for these clubs (cost to be arranged on take up for club).

Child's name \_\_\_\_\_ Child's class \_\_\_\_\_

Signed \_\_\_\_\_



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