

Salisbury Primary School

Salisbury Street

Darlaston

Walsall

WS10 8BQ

Headteacher: Mrs D. Steen

Deputy Head: Mr S. Forsyth

Telephone: 0121 6674066

E-mail: postbox@salisbury.walsall.sch.uk

Monday 26th November 2018

Dear Parents / Careers,

Parents' evening will be held on **Tuesday 11th December 2018** and **Wednesday 12th December 2018** for all children from **3.30pm - 5.00 pm.**

The eldest child in each family is bringing this letter home to you. Please complete and return the attached proforma as soon as possible and remember to include all your children on the same form.

As always, appointments will be issued on a first come, first served basis. We look forward to seeing you on one of these two nights.

Yours sincerely,

Mrs. D Steen
Headteacher

Salisbury Primary School

Salisbury Street

Darlaston

Walsall

WS10 8BQ

Headteacher: Mrs D. Steen

Deputy Head: Mr S. Forsyth

Telephone: 0121 6674066

E-mail: postbox@salisbury.walsall.sch.uk

PLEASE RETURN ONE FORM FOR ONE FAMILY

List the names of ALL your children who attend Salisbury Primary School, starting with the youngest.

Parent Consultation - Appointment Request Form

Name of Child	Class

Please choose 3 options for your review time. Your first option should be labelled 1, your second 2 and your third 3. We will try our best to meet your requirements. The options can be chosen over both days.

Day	Between these times	1, 2 or 3
Tuesday 11th December 2018	3.30 - 4.00 pm	
	4.00 - 4.30 pm	
	4.30 - 5.00 pm	
Wednesday 12th December 2018	3.30 - 4.00 pm	
	4.00 - 4.30 pm	
	4.30 - 5.00 pm	

The school will send you details of the exact times for each child after you have returned this form. Your times will be in 5 minute slots.